



Housing Authority of the City of Decatur, Georgia

750 Commerce Drive ▪ Suite 400 ▪ Decatur, Georgia 30030
404-270-2100 ▪ Fax 404-270-2122
TTD/TTY 1-800-545-1833 Ext 852
www.decaturhousing.org

NOTICE TO INCREASE RENT

Date: _____

Tenant: _____

Dear Tenant:

This notice is to inform you that I, _____, am requesting an increase of \$ _____ to the contract rent (“Rent”) for the property you lease located at _____. This increase will be effective the first day of _____, 20____ (“the effective date”). A copy of this request is also being submitted to the Decatur Housing Authority (DHA) Housing Choice Voucher Program for approval. Therefore, if approved by DHA, the new rent for your lease agreement on the effective date, will be \$ _____.

I am providing you with this notice at least ninety (90) days in advance of the anniversary date in accordance with the Housing Choice Voucher program regulations.

If you decide to terminate the lease agreement, you must provide proper notice to both DHA and the owner. Your Housing Advisor will contact you upon receipt of your notice to vacate.

The lease agreement, subject to DHA approval, will automatically continue with the change to the rent, unless it is properly terminated.

NOTE: This change may also increase your portion of the contract rent under the Housing Choice Voucher program.

Owner Signature _____

Phone Number _____

Owner Email _____

Tenant Signature _____

Phone Number _____