



## Housing Authority of the City of Decatur, Georgia

750 Commerce Drive • Suite 400 • Decatur, Georgia 30030  
404-270-2100 • Fax 404-270-2123  
TTD/TTY 1-800-545-1833 Ext 852  
<http://www.decaurhousing.org>

### Official Board

Melissa Heffner, Chair  
Jon Abercrombie, Vice Chair  
Haywood Curry, Jr., Commissioner  
Bill W. Markert, Commissioner  
Belinda Seats, Commissioner  
Douglas S. Faust, Executive Director

### MEMORANDUM

September 27, 2017

TO: Chair Melissa Heffner & Housing Authority Commissioners  
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA  
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, September 6, 2017 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 400, Decatur, Georgia.

The Agenda will include:

1. Election of Officers:
  - a. Chairperson
  - b. Vice Chairperson
  - c. Secretary/Treasurer
  - d. Assistant Secretary
2. Approval of the Minutes of the DHA and PAH Meeting of September 6, 2017 (see attached).
3. Executive Director’s Report
  - a. Housing Choice Voucher Program Report
  - b. Technical Services Department Report
  - c. Property Management Report
  - d. Finance Department Report
4. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
5. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
6. Consideration of a Resolution approving change orders for Trinity Walk Phase II. (see attached)

7. Consideration of a Resolution to approve the 2018 5 Year Annual Agency Plan.  
(see attached)
8. Consideration of a Resolution approving the Authority's Holiday function for staff. (see attached)
9. Executive Session
  - a. Consideration of a Resolution to enter into Executive Session
  - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
10. Any other business to lawfully come before the Board