



Housing Authority of the City of Decatur, Georgia

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Official Board

Melissa Heffner, Chair
Jon Abercrombie, Vice Chair
Haywood Curry, Jr., Commissioner
Bill W. Markert, Commissioner
Belinda Seats, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

October 31, 2017

TO: Chair Melissa Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, November 1, 2017 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 400, Decatur, Georgia.

The Agenda will include:

1. Oath of Office Commissioner Bill Markert – October 1, 2017 to September 30, 2022.
2. Oath of Office Commissioner Belinda Seats – October 1, 2017 to September 30, 2018.
3. Approval of the Minutes of the DHA and PAH Meeting of October 4, 2017 (see attached).
4. Executive Director’s Report
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report
 - c. Property Management Report
 - d. Finance Department Report
5. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
6. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
7. Consideration of a Resolution approving equipment write off
8. Consideration of a Resolution approving change orders for Trinity Walk Phase II. (see attached)

9. Consideration of a Resolution by DHA authorizing the leasing of Suite 401
10. Consideration of a Resolution by DHA to invest in Decatur Maker Power Up PC Event
11. Discussion regarding potential Board members
12. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
13. Any other business to lawfully come before the Board