



## Housing Authority of the City of Decatur, Georgia

750 Commerce Drive ▪ Suite 400 ▪ Decatur, Georgia 30030  
404-270-2100 ▪ Fax 404-270-2122  
TTD/TTY 1-800-545-1833 Ext 852  
www.decaturhousing.org

### LANDLORD BRIEFING REGISTRATION

**PLEASE WRITE LEGIBLY**

Email confirmation will be sent to the email address as it appears. Completed forms should be submitted to the Receptionist. **INCOMPLETE FORMS WILL NOT BE ACCEPTED AND YOU WILL NOT BE REGISTERED.** All requested information must be provided. **You will need an email address to be registered.**

### CONTACT INFORMATION

Name: \_\_\_\_\_  
First Last

Mailing Address: \_\_\_\_\_  
Street Suite/Apartment #  
\_\_\_\_\_ City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### PROPERTY INFORMATION

Total number of rental units you own: \_\_\_\_\_ and/or manage: \_\_\_\_\_

Total number of Section 8 units you currently have under HAP contract: \_\_\_\_\_

### BRIEFING REGISTRATION

I will attend the Landlord Briefing session scheduled on (required): \_\_\_\_\_

### REGISTRATION INSTRUCTIONS

**Seating is limited to fifteen (15) people.** Your registration form **MUST** be received **NO LATER THAN FIVE (5) BUSINESS DAYS** prior to the briefing. **No Exceptions.** Confirmation will be sent by email, so please write legibly. If you do not receive confirmation, you have not been registered. Choose a preferred briefing date. If you miss the date and would like to attend on another date, please submit a new registration form as seating is limited.

The Landlord Briefing is designed to help our landlords learn about the Decatur Housing Authority Section 8 Housing Choice Voucher program. Attendance is highly recommended. Pre-registration is required. You may pre-register by mail to the address below, by email to [ala@decaturha.org](mailto:ala@decaturha.org) (please attach your registration form), by fax at 404-270-2122 or you may bring your registration form to our office. **Each attendee must be registered separately.** If you have questions or need additional information, please email [ala@decaturha.org](mailto:ala@decaturha.org).

**Send mail to:**  
Decatur Housing Authority  
750 Commerce Drive Suite 400  
Decatur, GA 30030

**Landlord Briefing will be held at:**  
Decatur Housing Authority  
750 Commerce Drive Suite 400  
Decatur, GA 30030