



## Housing Authority of the City of Decatur, Georgia

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### Official Board

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Erika Wilson Wells, Commissioner  
Douglas S. Faust, Executive Director

### MEMORANDUM

January 29, 2020

TO: Chair Melissa B. Heffner & Housing Authority Commissioners  
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA  
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, February 5, 2020, 2020 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 400, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes of the DHA and PAH Meeting of December 4, 2019 (see attached).
2. Executive Director’s Report
  - a. Housing Choice Voucher Program Report
  - b. Technical Services Department Report
  - c. Property Management Report
  - d. Finance Department Report
3. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
4. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
5. Discussion of Board Development.
6. Discussion of ongoing community discussions, messaging, public input opportunities, and support of Affordable Housing in Decatur (see attached).
7. Consideration of a Resolution Approving a Continuation of Employee Benefit Program (see attached).
8. Consideration of a Resolution Approving the 2020 Cost of Living Adjustment (COLA) see attached.
9. Consideration of a Resolution Approving the write off of old DHA servers (see attached).

10. Consideration of a Resolution approving the write off of un-collectable Property Management Fraud Receivable Accounts (see attached).
11. Consideration of a Resolution approving the prepayment of Stormwater Fees to the City of Decatur (see attached).
12. Consideration of a Resolution approving the DHA Central Office Cost Center (COCC) 2020 Budget (see attached).
13. Consideration of a Resolution approving the DHA Housing Choice Voucher 2020 Budget (see attached).
14. Consideration of a Resolution approving the RAD PBRA Administrative Plan for Allen Wilson II (see attached).
15. Executive Session
  - a. Consideration of a Resolution to enter into Executive Session
  - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
16. Any other business to lawfully come before the Board