



Housing Authority of the City of Decatur, Georgia

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Official Board

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David Lewicki, Vice Chair
Cinque Axam, Commissioner
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Belinda Seats, Commissioner
Erika Wilson Wells, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

November 25, 2020

TO: Chair Melissa B. Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, December 2, 2020, at 4:30 PM by electronic and telephonic methods due to the novel coronavirus, COVID-19, and the related assembly restrictions promulgated by the City of Decatur and recommendations by the Center for Disease Control. Persons desiring to listen must contact Ms. Burrell-Jackson at 404-270-2121 before 4:00 PM on December 2, 2020 to secure information on the means to join the electronic and telephonic meeting at 4:30 PM.

The Agenda will include:

1. Approval of the Minutes of the DHA and PAH Meeting of November 4, 2020 (see attached).
2. Executive Director’s Report
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report
 - c. Property Management Report
 - d. Finance Department Report
3. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
4. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement (see attached).
5. Consideration of a Resolution approving a Board Schedule for 2021 (see attached).
6. Consideration of a Resolution approving the 2021 budget for DHA Central Office (see attached).
7. Consideration of a Resolution approving the 2021 budget for Housing Choice Voucher Department (see attached).

8. Consideration of a Resolution approving the Section 8 Fraud Receivable Accounts for 2020 (see attached).
9. Consideration of a Resolution approving the tenant account receivable write-offs for Allen Wilson II, Swanton Heights, and Trinity Walk III (see attached).
10. Consideration of a Resolution approving Change order 010 for Swanton Heights (see attached).
11. Consideration of a Resolution approving DHA Holiday Functions for 2020 (see attached)
12. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
13. Any other business to lawfully come before the Board