



Housing Authority of the City of Decatur, Georgia

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Douglas S. Faust, Executive Director

MEMORANDUM

November 28, 2018

TO: Chair Melissa Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, December 5, 2018 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 400, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes of the DHA and PAH Meeting of November 7, 2018 (see attached).
2. Executive Director’s Report
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report
 - c. Property Management Report
 - d. Finance Department Report
3. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
4. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
5. Discussion of Board Development.
6. Discussion of ongoing community discussions, messaging, public input opportunities, and support of Affordable Housing in Decatur (see attached).
7. Consideration of a Resolution adopting a Board Meeting Schedule for 2019 (see attached).
8. Consideration of a Resolution approving the write off of un-collectable Section 8 Fraud Receivable Accounts (see attached).
9. Consideration of a Resolution approving the write off of tenant account receivables for Spring Pointe, Allen Wilson Phase I, Allen Wilson Phase II, Allen Wilson Phase III, and

Trinity Walk Phase I Apartments (see attached).

10. Consideration of a Resolution authorizing Pre-Application to DCA (see attached).
11. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
12. Any other business to lawfully come before the Board