



Housing Authority of the City of Decatur, Georgia

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Official Board

Mary S. Boyd, Chair
Jon Abercrombie, Vice Chair
Melissa Heffner, Commissioner
Haywood Curry, Jr., Commissioner
Bill W. Markert, Commissioner
Belinda Seats, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

September 28, 2016

TO: Chair Mary S. Boyd & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, October 5, 2016 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive, Suite 110, in the City of Decatur, Georgia.

The Agenda will include:

1. Oath of Office Commissioner Melissa Heffner – October 1, 2016 to September 30, 2021.
Oath of Office Commissioner Belinda Seats – October 1, 2016 to September 30, 2017.
2. Election of Officers:
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary/Treasurer
 - d. Assistant Secretary
3. Approval of the Minutes
 - a. PAH Meeting of September 7, 2016 (see attached)
 - b. Minutes of the DHA Meeting of September 7, 2016 (see attached).
4. Executive Director’s Report.
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report.
 - c. Property Management Report
 - d. Finance Department Report

5. Consideration of a Resolution accepting the Authority's Financial Statements (see attached).
6. Consideration of a Resolution approving the Monthly DHA Credit Card Statement.
7. Consideration of a Resolution approval of the 2017 Agency Plan (see attached).
8. Consideration of a Resolution approval of the 5 year Capital Fund Plan.
9. Consideration of a Resolution approving the Authority's Holiday Function for Staff (see attached).
10. Consideration of a Resolution approving an amendment to the Housing Choice Voucher Administrative Plan (see attached).
11. Consideration of a Resolution approving the Housing Choice Voucher Payment Standards (see attached).
12. Consideration of a Resolution approving opening bank account for Preserving Affordable Housing, Inc. (see attached).
13. Consideration of a Resolution accepting the 2016 Audit.
14. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
15. Any other business to lawfully come before the Board.