



Housing Authority of the City of Decatur, Georgia

750 Commerce Drive • Suite 110 • Decatur, Georgia 30030
404-270-2100 • Fax 404-270-2123
TTD/TTY 1-800-545-1833 Ext 852
<http://www.decaturhousing.org>

Official Board

Melissa Heffner, Chair
Jon Abercrombie, Vice Chair
Mary S. Boyd, Commissioner
Haywood Curry, Jr., Commissioner
Bill W. Markert, Commissioner
Belinda Seats, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

October 25, 2016

TO: Chair Melissa Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, November 2, 2016 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 110, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes
 - a. PAH Meeting of October 5, 2016 (see attached).
 - b. Minutes of the DHA Meeting of October 5, 2016 (see attached).
2. Executive Director’s Report.
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report.
 - c. Property Management Report
 - d. Finance Department Report
3. Consideration of a Resolution approving office equipment write-offs (see attached).
4. Consideration of a Resolution amending the Personnel Policy (see attached).
5. Consideration of a Resolution accepting Utility Allowances for Public Housing and the Housing Choice Voucher Program (see attached).
6. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.

7. Any other business to lawfully come before the Board.