



Housing Authority of the City of Decatur, Georgia

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Belinda Seats, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

November 21, 2016

TO: Chair Melissa Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, December 7, 2016 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 110, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes
 - a. PAH Meetings of November 2, 2016 and November 14, 2016 (see attached).
 - b. Minutes of the DHA Meetings of November 2, 2016 and November 14, 2016 (see attached).
2. Executive Director’s Report.
 - a. NAHRO National Conference Report by Commissioner Curry
 - b. Housing Choice Voucher Program Report
 - c. Technical Services Department Report.
 - d. Property Management Report
 - e. Finance Department Report
3. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements (see attached).
4. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
5. Consideration of a Resolution accepting change orders for Trinity Walk Phase II (see attached).
6. Consideration of a Resolution adopting a Board Meeting Schedule for 2017 (see

attached).

7. Consideration of a Resolution authorizing new ownership including the redemption of bonds for Wyncrest Apartments (see attached).
8. Consideration of a Resolution approving the 2017 Budget for the Central Office Cost Center (COCC) (see attached).
9. Consideration of a Resolution approving the 2017 Budget for the Housing Choice Voucher Program (see attached).
10. Consideration of a Resolution approving the 2017 Budgets for:
 - a. Public Housing (see attached)
 - b. Allen Wilson I, II and III (see attached)
 - c. Trinity Walk I and II (see attached)
 - d. Spring Pointe (see attached)
11. Consideration of a Resolution approving the writing off of certain Housing Choice Voucher tenant accounts (see attached).
12. Consideration of a Resolution approving the writing off of certain Public Housing tenant accounts (see attached).
13. Consideration of a Resolution revising the previous changes to the Personnel Policy (see attached).
14. Discussion of National Housing Compliance (NHC).
15. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
16. Any other business to lawfully come before the Board.