



Housing Authority of the City of Decatur, Georgia

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Official Board

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Jon Abercrombie, Vice Chair
Haywood Curry, Jr., Commissioner
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Belinda Seats, Commissioner
Douglas S. Faust, Executive Director

MEMORANDUM

March 27, 2017

TO: Chair Melissa Heffner & Housing Authority Commissioners
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, April 5, 2017 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 110, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes of the DHA and PAH Meeting of March 1, 2017 (see attached).
2. Executive Director’s Report.
 - a. Housing Choice Voucher Program Report
 - b. Technical Services Department Report.
 - c. Property Management Report
 - d. Finance Department Report
3. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements (see attached).
4. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
5. Consideration of a Resolution accepting change orders for Trinity Walk Phase II (see attached).
6. Consideration of a Resolution authorizing the Payment in Lieu of Taxes (PILOT) (see attached).
7. Consideration of a Resolution authorizing changes to the “Gateway Apartments” bank account (see attached).

8. Report on 2016 unaudited financial data (see attached).
9. Consideration of a Resolution authorizing the Executive Director to lease the fourth floor of the 750 Commerce Building (see attached).
10. Consideration of a Resolution approving the budget for the 2017 Excellence Awards Program (see attached).
11. Consideration of a Resolution authorizing the Executive Director to enter into an agreement with the City of Decatur to finance the Cottage Court project (see attached).
12. Executive Session
 - a. Consideration of a Resolution to enter into Executive Session
 - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
13. Any other business to lawfully come before the Board.