



## Housing Authority of the City of Decatur, Georgia

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### Official Board

Melissa Heffner, Chair  
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Belinda Seats, Commissioner  
Douglas S. Faust, Executive Director

### MEMORANDUM

July 25, 2018

**TO:** Chair Melissa Heffner & Housing Authority Commissioners  
Board of Directors of Preserving Affordable Housing, Inc.

**FROM:** Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA  
Secretary/Treasurer, Preserving Affordable Housing

**SUBJECT:** NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, August 1, 2018 at 4:30 P.M. at the office of the Authority, 750 Commerce Drive Suite 400, Decatur, Georgia.

The Agenda will include:

1. Approval of the Minutes of the DHA and PAH Meeting of July 11, 2018 (see attached).
2. RAD presentation and consideration of a Resolution approving the RAD application (see attached).
3. Executive Director’s Report
  - a. Housing Choice Voucher Program Report
  - b. Technical Services Department Report
  - c. Property Management Report
  - d. Finance Department Report & Presentation of 2017 audit copies
4. Consideration of a Resolution by DHA accepting the Authority’s Financial Statements. (see attached)
5. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement.
6. Discussion of Board Development.
7. Discussion of ongoing community discussions, messaging, public input opportunities, and support of Affordable Housing in Decatur (see attached).
8. Consideration of a Resolution approving HCV Utility Allowance Schedule (see attached).
9. Consideration of a Resolution approving Public Housing Utility Allowance Schedule (see attached).

10. Consideration of a Resolution approving Tenant Account Receivable Write Off (see attached)
11. Consideration of Section 8 Administrative Plan Changes (see attached).
12. Executive Session
  - a. Consideration of a Resolution to enter into Executive Session
  - b. Consideration of a Resolution to close the Executive Session and enter back into the Regular Meeting.
13. Any other business to lawfully come before the Board