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## Housing Authority of the City of Decatur, Georgia

750 Commerce Drive ▪ Suite 400 ▪ Decatur, Georgia 30030  
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### MEMORANDUM

September 28, 2021

TO: Chair Melissa B. Heffner & Housing Authority Commissioners  
Board of Directors of Preserving Affordable Housing, Inc.

FROM: Douglas S. Faust, Executive Director-Secretary/Treasurer, DHA  
Secretary/Treasurer, Preserving Affordable Housing

SUBJECT: NOTICE OF MEETING

The joint Regular Meeting of the Board of Commissioners (“DHA”) of the Housing Authority of the City of Decatur, Georgia, and the Board of Directors (“PAH”) of Preserving Affordable Housing, Inc. will be held on Wednesday, October 6, 2021, at 4:30 PM. DHA has determined in the interest of public safety related to COVID-19 issues and emergencies to not conduct the Board meeting in person. The meeting will be conducted by Zoom to minimize the number of persons gathered for the meeting and minimize contacts. Persons interested in attending the Board meeting by Zoom must contact Mr. John Janick at 404-270-2109 before 4:00 PM on the date of the Board Meeting to secure the necessary credentials for meeting participation.

The agenda will include:

1. Oath of Office Commissioner Melissa B. Heffner – October 1, 2021, to September 30, 2026
2. Oath of Office Commissioner Belinda Seats – October 1, 2021, to September 30, 2022
3. Approval of the Minutes of the DHA and PAH Meeting of September 1, 2021 (see attached).
4. Executive Director’s Report (Announcement)
  - a. Housing Choice Voucher Program Report
  - b. Technical Services Department Report
  - c. Property Management Report
  - d. Finance Department Report

5. Consideration of a Resolution by DHA accepting the Authority's Financial Statements (see attached)
6. Consideration of a Resolution by DHA approving the Monthly DHA Credit Card Statement (see attached).
7. Discussion of Board Development and Training.
8. Consideration of a Resolution approving Change order 023 for Swanton Heights (see attached).
9. Consideration of a Resolution approving Building Contractor
10. Cherry Street Energy Presentation on solar power at 5:00pm
11. Consideration of a Resolution approving the use of Solar Power at 511 West Trinity Place and Executing a Contract with Cherry Street Energy.
12. Executive Session
  - a. Consideration of a Motion to enter into Executive Session
  - b. Consideration of a Motion to close the Executive Session and enter back into the Regular Meeting.
13. Any other business to lawfully come before the Board